

ADPICS

Terminal Users Guide
System Management

6.0000 System Management

ADPICS

Terminal Users Guide

System Management

6.6000 REPORT PROCESSING MENU

PCHL6000 V4.1	ADVANCED PURCHASING/INVENTORY	08/15/1994	12:00 PM
LINK TO:	SYSTEM ADMINISTRATION MENU		
COPYRIGHT 1993 KPMG PEAT MARWICK			
USE THE FUNCTION KEYS TO SELECT THE DESIRED FUNCTION:			
(1) - STANDARD REPORTS			
(CL) - EXIT			

Screen Description

This menu is accessed from the Main menu (PCHL0000) when F6 is selected. This system management menu displays all the selections the user is authorized to access by checking the Security record. This screen allows access to the standard reports selection.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields. The menu selections are built based on the Program Security Record for the current user log-in.

Available Function Keys

Function Key	Action
F1—Standard Reports	The system transfers to the Standard Reports screen (PCHL6010). The Standard Reports screen allows the user to request standard reports with proper security.

ADPICS

Terminal Users Guide

System Management

F9—Link

The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.

CL—Exit

The system transfers to the previously viewed screen.

ADPICS

Terminal Users Guide

System Management

6.6010 STANDARD REPORTS SUBMISSION

PCHL6010	ADVANCED PURCHASING/INVENTORY	02/18/1996	12:00 PM			
LINK TO:	STANDARD REPORTS					
AS OF DATE: 02/18/1996						
REPORT NUMBER:						
1.100	2.230	3.560	4.	5.	6.	7.
8.	9.	10.	11.	12.	13.	14
15.	16.	17.	18.	19.	20.	
ARCHIVE TAPE (Y/N) ? N						
F1-HELP						
F8-SUBMIT F9-LINK						

Screen Description

This screen is accessed from the Report Processing menu (PCHL6000) when F1 is selected. This system management screen allows the user, with appropriate security, to select one or more of the reports stored in the system.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F8—Submit	The requested reports to be submitted are written to the temporary JCL hold queue.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.

State of Michigan, Version 4.1

ADPICS

Terminal Users Guide

System Management

CL—Exit The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
As of Date	Enter up to an eight-digit as of date. (Required)
Report Number	Enter a valid three-character report number. This must exist in the Program Identification screen (PCHL5670). (Required)
Archive Indicator	Enter 'Y' or 'N'. If an 'N' is entered, the system will only retrieve the current reports, which are not on tape. If a 'Y' is entered, the system will retrieve reports, including the reports that have been put onto tape. (Required)

ADPICS

Terminal Users Guide

System Management

F8—Next Pg	The next page of the standard reports include/exclude is retrieved and displayed, based on the records displayed. If the last record is already displayed, a message is shown.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the currently displayed include/exclude record. If the record already exists, it is replaced.
CL—Exit	The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Action
I/E	This field indicates whether the data element entered in the key field should be included in (I), or excluded from (E), the report. This field is also used as the selection indicator column when using F3. (Required)
Key	Enter up to a four-character key number. The key field represents the data elements that will be included or excluded from the report. The key numbers must exist on Miscellaneous Table 95 (PCHL5750). (Required)
Title	The key title is retrieved, based on the key number entered.
Low and High Key Values	Enter up to a 25-character low and high key value. These fields represent the range of the data elements that the user wishes to include or exclude. (Required)

ADPICS

Terminal Users Guide

System Management

6.7000 SYSTEM ADMINISTRATION MENU

PCHL7000 V4.1	ADVANCED PURCHASING/INVENTORY	08/15/1994	12:00 PM
LINK TO:	SYSTEM ADMINISTRATION MENU		
COPYRIGHT 1993 KPMG PEAT MARWICK			
USE THE FUNCTION KEYS TO SELECT THE DESIRED FUNCTION:			
(1) - SYSTEM PARAMETER MAINTENANCE			
(4) - INQ/DEL SYSTEM MANAGEMENT REQUESTS			
(5) - USER SECURITY - PRIMARY			
(6) - USER SECURITY - SECONDARY			
(7) - USER PROGRAM SECURITY			
(8) - PROGRAM IDENTIFICATION TABLE MAINTENANCE			
(CL) - EXIT			

Screen Description

This menu is accessed from the Main menu (PCHL0000) when F7 is selected. This system management menu displays all the selections the user is authorized to access by checking the user's Security Record. This menu allows the following six selections:

- System Parameter Maintenance
- Inq/Del System Management Requests
- User Security - Primary
- User Security - Secondary
- User Program Security
- Program Identification Table Maintenance

For start-up processing, the current date and time are retrieved and moved to the appropriate fields. The menu selections are built, based on the Program Security Record for the current user log-in.

ADPICS

Terminal Users Guide

System Management

Available Function Keys

Function Key	Action
F1—System Parameter Maintenance	The system transfers to the System Parameter Maintenance screen (PCHL7100). This system management screen allows the user to update the system parameter record.
F4—Inq/Del System Management Requests	The system transfers to the JCL File Inquiry screen (PCHL7500). This system management screen allows the user to inquire upon the JCL streams currently on the system
F5—User Security Primary	The system transfers to the Primary User Security screen (PCHL7600). This system management screen allows the user to define each user's primary security profile.
F6—User Security Secondary	The system transfers to the Secondary User Security screen (PCHL7650). This system management screen allows the user to define each user's secondary security profile.
F7—User Program Security	The system transfers to the User Program Security screen (PCHL7700). This system management screen allows the user to define the security of each program for each user.
F8—Program Identification Table Maintenance	The system transfers to the Program Identification Maintenance screen (PCHL5670). This table maintenance screen allows the user to define on-line and batch programs.
F9—Link	The system transfers to the screen identified in the "Link To" field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
CL—Exit	The system transfers to the previously viewed screen.

ADPICS

Terminal Users Guide

System Management

6.7100 SYSTEM PARAMETER MAINTENANCE

PCHL7100 V4.1	ADVANCED PURCHASING/INVENTORY	08/15/1994	12:00 PM
LINK TO:	SYSTEM PARAMETER MAINTENANCE		
SYSTEM TITLE : ***** PEAT MARWICK MAIN & CO *****			
LOGGING (Y/N) : N			
FORMS PRINTING: O			
CHG APPR DOC : Y (Y/N)			
INTERNATIONAL : N (Y/N)			
INTL CURRENCY : Y (Y/N)		COMMODITY UTIL RETENTION PERIOD	: 3 (YEARS)
PAYABLES (Y/N): Y		PURGE LAG PERIOD	: (DAYS)
(F)ED/(L)OC : L		CHANGE FISCAL PERIOD DURING POST	: (Y/N)
INTERFACE ID : AAE			
VEN NUMBERING : M		FROM:	TO: LAST:
LETTER GENERATION:		FIRST	SUBSEQUENT
VENDOR - 000		000	04 07 02 00 00
AGENCY - 000		000	
F1-HELP			
		F9-LINK	F10-SAVE

Screen Description

This screen is accessed from the System Management menu (PCHL7000) when F1 is selected. This system management screen allows the user to update the System Parameter record. This screen specifies how the entire ADPICS system will be operated.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields. The System Parameter record is retrieved and displayed on the screen.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the System Parameter record, replacing the existing

State of Michigan, Version 4.1

ADPICS

Terminal Users Guide

System Management

record.

CL—Exit The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
System Title	Enter up to a 50-character title. (Required)
Logging Indicator	Enter 'Y' or 'N'. If a 'Y' is entered, the system will track before and after images of any file modifications. (Required)
Forms Printing	Enter how documents are to be printed by the ADPICS system. This is either on-line (O) or batch printing (B). (Required)
Chg Appr Doc	Enter 'Y' or 'N' to indicate that a document may be changed while in a users approval processing mailbox. (Required)
International	Enter 'Y' to turn on the international currency format. (Required)
International Currency	Enter 'Y' or 'N' to indicate whether international currency is applicable. (Required)
Commodity Util Retention Period	Enter the two digit number of years of utilization history to retain for a given commodity. (Required)
Payables Indicator	'Y' or 'N' is entered at system initialization to indicate whether or not the accounts payable system is active. (Required)
Purge Lag Period	Enter up to a three-digit purge lag period. This is a time period that a deleted record will remain if there is no activity, before it is actually deleted. (Required)
Fed/Loc	Enter whether federal specific edits and fields are federal or local. Enter 'F' for federal or 'L' for local. (Required)
Change Fiscal Period During Posting	Enter 'Y' or 'N' to indicate whether the fiscal period may be changed during posting. (Required)
Interface ID	The system generates the interface ID. This ID controls the posting of ADPICS with the financial system. (Required)

State of Michigan, Version 4.1

ADPICS

Terminal Users Guide

System Management

Vendor Numbering	Enter 'M' for manual vendor numbering or 'A' for automatic vendor number generation.
From	Enter the first number in the range of vendor numbers that you wish the system to generate. (Required when vendor number is "A")
To	Enter the last number in the range of vendor numbers that you wish the system to generate. (Required subsequent vendor and agency letters. when vendor numbering is "A".)
Last	For automatic vendor number generation, the system generates the last number that was automatically generated by the system.
Letter Generation - Vendor	Enter the number of days for the first and subsequent letters to be generated for the vendor if no invoice was received. (Optional)
Commodity Level Sizes	Enter the commodity formatting scheme identified by your installation. Each level of the commodity structure is delimited by a "-". A total of 15 characters including hyphens can be displayed. Only 11 characters of the commodity ID can be stored on the ADPICS files. The commodity level size 03 02 02 04 will result in the following display "999-99-99-9999". (Required)
Letter Generation - Agency	Enter the number of days for the first and subsequent letters to be generated for the agency if no receiver was received. (Optional)

ADPICS

Terminal Users Guide

System Management

6.7500 JCL FILE INQUIRY

```
PCHL7500 V4.1                ADVANCED PURCHASING/INVENTORY    02/28/1996  10:35 AM
LINK TO:                      JCL FILE INQUIRY                PAGE 01 OF 01

JOB NUMBER : 0113 JOB NAME : PHDJ2500

//PHTJ2500 JOB (,),'ADPICS REPORTS',CLASS=A,MSGCLASS=Q
//JOB LIB DD DSN=DSN1.SDSNLOAD,DISP=SHR
//      DD DSN=TMAIN.AD.BPGMLIB,DISP=SHR
//      DD DSN=SYS1.COB2LIB,DISP=SHR
//PCHP2500 EXEC PCHP2500,ENVIRON='TMAIN'
//PCHP2510.RPTCNTL DD *
N620                           19950612#07MAJ
/*
/*
```

F1-HELP F3-DELETE F5-NEXT
F7-PRIOR PG F8-NEXT PG F9-LINK F10-SUBMIT

Screen Description

This screen is accessed from the System Management menu (PCHL7000) when F4 is selected. This system management screen allows the user to inquire upon the JCL streams currently on the system.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields. The first Job Stream Hold record is retrieved and displayed the screen.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F3—Delete	The system deletes the Job Stream Hold record if the user has appropriate authority. If the record does not exist, an error message is shown and processing stops.

ADPICS

Terminal Users Guide

System Management

F5—Next	The system displays the next job in the Job Stream Hold file. If the last job number record is already displayed, a message is displayed and processing resumes at the first record.
F7—Prior Pg	The prior page of job stream data is retrieved and displayed. If the first page of job stream data is currently displayed on the screen, a message is displayed and processing stops.
F8—Next Pg	The next page of job stream data is retrieved and displayed. If the last page of job stream data is currently displayed on the screen, a message is displayed and processing stops.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Submit	The JCL stream currently being viewed is submitted for processing.
CL—Exit	The system transfers to the previously viewed screen.

ADPICS

Terminal Users Guide

System Management

6.7600 PRIMARY USER SECURITY

PCHL7600 V4.1		ADVANCED PURCHASING/INVENTORY		08/15/1994 12:00 PM	
LINK TO:		PRIMARY USER SECURITY			
USER ID	: PMM	USER NAME	: KPMG PEAT MARWICK		
BUYER ID	: RTC	PHONE NO	: 202 467 3000		
USER LEVEL	: 005	TERMINAL ID	: ALL	CREATE DATE	: 09/30/93
USER DEPT	: 9000			UPDATE DATE	: 11/17/93
MAILBOX DEPT	: 9000				
PO AUTHORIZATION AMOUNT : 10,000,000.00					
DEPARTMENT AUTHORIZATION: *****					
MAX VALUE AUTHORIZATION *-----COMMODITY GROUP-----*					
10,000,000.00		*****	*****	*****	*****
F1-HELP	F2-SELECT	F3-DELETE	F5-NEXT	6-SEC SECURI	
F7-DOC TYPE	F9-LINK	F10-SAVE			

Screen Description

This screen is accessed from the System Management menu (PCHL7000) when F5 is selected. This system management screen allows entry and display of the authorization profiles for a user. The user's authorization profile controls the functions and level of activity for each user within the system. This screen also allows the update of the user security information for the user ID displayed.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F2—Select	The system transfers to the Table Lookup screen (PCHL5999) when the cursor is positioned on certain table fields. This screen allows the user to select and return an appropriate entry by entering an 'S' in the selection indicator column and pressing the appropriate function key to retrieve the

ADPICS

Terminal Users Guide

System Management

selection.

F3—Delete	The system deletes the entire Security record, based on the User ID, with appropriate security. If the record does not exist, a message is displayed and processing stops. Delete is only allowed on the Primary User Security screen (PCHL7600); it is not allowed on the Secondary User Security screen (PCHL7650). When a user's primary user security is deleted, the system automatically deletes the user's secondary user security.
F5—Next	The program retrieves the next security record, based on the user ID currently displayed. If there are no more records, an end-of-file message is shown and processing begins with the first security record.
F6—Sec Securi	The system transfers to the Secondary User Security screen (PCHL7650). This screen allows entry and display of additional parameters on the user's Security profile.
F7—Doc Type	The system transfers to the Document Types by User screen (PCHL7651). This screen allows the user to enter and maintain document type control for each user of the ADPICS system.
F9—Link	The system transfers to the screen identified in the "Link To" field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the security record, based on the user ID displayed. If the record already exists, it is replaced.
ENTER— Inquire	The system retrieves the record, based on the user ID entered. If the user ID currently displayed does not exist, an error message is displayed and processing stops.
CL—Exit	The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
User ID	Enter up to an eight-character user ID. This must agree with user's mainframe access operator ID. (Required)

ADPICS

Terminal Users Guide

System Management

User Name	Enter the user's name, up to 40 characters, when establishing a new user's security. When inquiring, the system retrieves the user's name, based on the user ID entered. (Required)
Buyer ID	Enter the four-character buyer ID. The buyer ID must exist in the Buyer Table (PCHL5700). (Optional)
Phone Number	Enter the user's three-digit area code and seven-digit telephone number when establishing a new record. When inquiring, the system retrieves the user's phone number, based on the user ID entered. (Required)
User Level	Enter the three-digit approval processing level user group ID. (Optional)
Terminal ID	Enter up to a four-character terminal ID. (Optional)
Create Date	The system retrieves the create date.
User Department	Enter up to an eight-character department ID. The department ID must exist in the Department Table (PCHL5970). (Optional)
Update Date	The system retrieves the latest update date.
Mailbox Department	Enter the department for which the user is permitted to view and approve/reject documents, when accessing the Document Authorization Mailbox (PCHL9210). Wildcards (asterisks) may not be used. This must exist in the Document Table (PCHL5970). (Optional)
PO Authorization Amount	Enter the maximum dollar amount for which the user may write purchase orders. (Optional)
Department Authorization	Enter up to 10, eight-character, departments for which the user has authority. If '*****' is keyed into the first department, the user has authority over all departments. (Optional)
Max Value Authorization	Enter dollar amount limits and corresponding commodity codes. These codes must exist in the Commodity Table (PHCL5100). By entering a three character commodity ID, all commodity IDs beginning with these three characters will be included. To indicate authorization for groups of commodities use asterisks. (Optional)

ADPICS

Terminal Users Guide

System Management

6.7650 SECONDARY USER SECURITY

PCHL7650 V4.1	ADVANCED PURCHASING/INVENTORY	08/15/1994	12:00 PM
LINK TO:	SECONDARY USER SECURITY		
USER ID : PMM	USER NAME: KPMG PEAT MARWICK		
CHANGE BUYER : Y (Y/N)	PHONE NO : 202 467 3000		
CHANGE VENDOR: Y (Y/N)			
INTERFACE SECURITY CLASS: 01 02 03 04 05		PRINTER	PAGE
BATCH JOB INFO- ACCOUNT :		REQ. DOCUMENT - TEST	60
DISTRIBUTION:	CLASS:	POC. DOCUMENT - TEST	60
		ITB. DOCUMENT - TEST	60
		CHG. DOCUMENT - TEST	60
		REC. DOCUMENT - TEST	60
		BPO. DOCUMENT - TEST	60
WAREHOUSE : ***			
WAREHOUSE AUTHORIZATION : ***			
VENDOR AUTHORIZATION : Y (Y/N)			
VENDOR OVERRIDE AUTHORIZATION: Y (Y/N)			
FUNDS OVERRIDE AUTHORIZATION : Y (Y/N)			
BPO OVERRIDE AUTHORIZATION : Y (Y/N)			
F1-HELP	F9-LINK	F5-NEXT	F6-PRIMARY SE
	F10-SAVE		

Screen Description

This screen is accessed from the System Management menu (PCHL7000) when F6 is selected. This system management screen complements the Primary User Security screen (PCHL7600) by allowing the entry and display of additional parameters in the user's security profile. The user security profile controls the functions and level of activity for each user within the system.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F5—Next	The program retrieves the next secondary security record, based on the user ID currently displayed. If there are no more secondary security records, an end-of-file message is shown and processing begins with the first secondary security record.

ADPICS

Terminal Users Guide

System Management

F6—Primary Se	The system transfers to the Primary User Security screen (PCHL7600). This screen allows entry and display of other parameters on the user's security record.
F9—Link	The system transfers to the screen identified in the "Link To" field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the security record, based on user ID displayed. If the record already exists, it is replaced.
ENTER—Inquire	The system saves the security record, based on the user ID displayed. If the record already exists, it is replaced.
CL—Exit	The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
User ID	Enter up to an eight-digit user ID. This must exist in the Primary User Security Table (PCHL7600). (Required)
User Name	The system retrieves the user's name based on the user ID entered.
Change Buyer	Enter 'Y' if the user is authorized to change the buyer on a posted requisition, or 'N' if user is not authorized. (Required)
Phone Area Code	The three-digit area code is retrieved, based on the user ID entered. The user may overwrite this. (Required)
Phone Number	The seven digit-phone number is retrieved, based on the user ID entered. The user may overwrite this. (Required)
Phone Number Extension	Enter a four-digit phone number extension. (Optional)
Change Vendor	Enter 'Y' if the user is authorized to change the vendor on a posted requisition, or 'N' if the user is not authorized. (Required)
Interface Security Class	Enter up to five, two-character, security class IDs. This must exist in the Interface Table (PCHL5650). (Optional)

State of Michigan, Version 4.1

ADPICS

Terminal Users Guide

System Management

Batch Job Information Account	Enter up to an eight-character account used in on-line job submissions. (Optional)
Distribution	Enter up to a 20-character distribution used in on-line job submissions. (Optional)
Class	Enter the one-character class used in on-line job submissions. (Optional)
Printer Table	Enter up to a four-character printer ID and three-character page length for each of the six document types: requisition, purchase order, invitation to bid, change order, receiving report, and blanket purchase order. On-line prints will be routed to the indicated printer. (Optional)
Warehouse	Enter the user's three character warehouse ID. (Optional)
Warehouse Authorization	Enter up to 10, three-character warehouse IDs for which the user has authority. If '***' is keyed into the first warehouse, the user has authority over all warehouses. (Optional)
Vendor Authorization	Enter 'Y' if the user is authorized to update vendor information for interface to R★STARS, or 'N' if the user is not authorized. (Required)
Vendor Override Authorization	Enter 'Y' if the user is authorized to create a bid for a vendor that did not receive the invitation to bid, or 'N' if the user is not authorized. (Required)
Funds Override Authorization	Enter 'Y' if the user is authorized to post documents when R★STARS funds are not available, or 'N' if the user is not authorized. (Required)
BPO Override Authorization	Enter 'Y' if the user is authorized to use a blanket purchase order commodity on a requisition (non-blanket purchase order release), or 'N' if the user is not authorized. (Required)

6.7651 DOCUMENT TYPES BY USER SECURITY

```

PCHL7651 V4.1                ADVANCED PURCHASING/INVENTORY    08/15/1994  12:00 PM
LINK TO:                      DOCUMENT TYPES BY USER SECURITY

USER ID: PM                   USER NAME: KPMG

      S      DOCUMENT      DOC TYPE
      BI      BI      BID

F1-HELP      F2-SELECT      F3-DELETE      F5-NEXT
F8-NEXT PG      F9-LINK      F10-SAVE

```

Screen Description

This screen is accessed from the Primary User Security screen (PCHL7600) when F7 is selected. This system management screen allows entry and maintenance of the document type control for each user of the ADPICS system.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F2—Select	The system transfers to the Table Lookup screen (PCHL5999) when the cursor is positioned on certain table fields. This screen allows the user to select and return an appropriate entry by entering an 'S' in the selection indicator column and pressing the appropriate function key to retrieve the selection.

ADPICS

Terminal Users Guide

System Management

F3—Delete	The system deletes the selected document/document type combinations, if the user has appropriate authority.
F5—Next	The system retrieves the next document types by user security record, based on the user ID displayed on the screen. If there are no more records, an end-of-file message is shown and processing begins with the first record.
F8—Next Pg	The next page of document types is retrieved and displayed, based on the user ID and last document type displayed. If the last document type is already displayed, an error message is shown.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the document types by user security record, based on the user ID. If the record already exists, it is replaced. In some cases, you may need to delete an old document type and add a new document type.
Enter—Inquire	The system retrieves the document types by user security record, based on the user ID entered. If the user ID currently displayed does not exist, an error message is displayed and processing stops.
CL—Exit	The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
User ID	Enter up to an eight-character user ID. This must exist in the Primary User Security Table (PCHL7600). (Required)
User Name	The system retrieves the user’s name, based on the user ID displayed on the screen.
Select Indicator	Enter an ‘S’ in this field to select this document/document type combination for deletion. (Optional)
Document	Enter the two-character document code. This must exist in Miscellaneous Table 63 (PCHL5750). (Required)

ADPICS

Terminal Users Guide

System Management

Document Type	Enter the two-character document type. This must exit in Miscellaneous Table 64 (PCHL5750). (Required)
Document Name	The system retrieves the document name, based on the document type entered.

ADPICS

Terminal Users Guide

System Management

6.7700 USER PROGRAM SECURITY MAINTENANCE

PCHL7700 V4.1	ADVANCED PURCHASING/INVENTORY	08/15/1994	12:00 PM
LINK TO:	USER PROGRAM SECURITY	PAGE	01 OF 04
USER ID: PMM	USER NAME: TEST USER RECORD		
MAIN MENU	0000 D	INVOICE HEADER	1500 D
A/P MENU	1000 D	INVOICE DETAIL	1510 D
COMM TABLE INQ	1100 D	INV ENT PRG PAY	1515 D
VEN TABLE INQ	1200 D	INV COMM SUMM	1520 D
A/P MAINT MENU	1300 D	INV ACCT SUMM	1525 D
MTCH RULES TBL	1310 D	INV BY PO INQ	1530 D
HOLIDAY TABLE	1320 D	INV BY VEN INQ	1540 D
VOUCHER HEADER	1410 D	A/P INQ MENU	1600 D
VOUCHER DETAIL	1420 D	PROC TRANS MENU	2000 D
VOUCHER ACCTG	1430 D	REQ HEADER ENT	2100 D
OPEN ITEM INQ	1440 D	REQ DETAIL ENT	2110 D
VCH COM SUMMARY	1450 D	REQ COMM SUMM	2120 D
EXCEPTION PROC	1460 D	REQ ACCT SUMM	2125 D
EXCPT PROC PROG	1465 D	SPEC/TERM SEL	2126 D
VCH BY DEPT INQ	1480 D	ERROR MESSAGE	2130 D
VCH BY PO INQ	1490 D	REQ DOC INQUIRY	2140 D
F1-HELP			
F7-PRIOR PG	F8-NEXT PG	F9-LINK	F10-SAVE
			F5-NEXT

Screen Description

This screen is accessed from the System Management menu (PCHL7000) when F7 is selected. This system management screen allows the user to update the Security file by establishing or adjusting security controls.

For start-up processing, the current date and time are retrieved and moved to the appropriate fields.

Available Function Keys

Function Key	Action
F1—Help	The system transfers to the Help Inquiry screen (PCHL9000). This screen displays help information for the screen being viewed when F1 is selected.
F5—Next	The system retrieves the next program security record, based on the user ID displayed on the screen. If there are no more records, an end-of-file message is shown and processing begins with the first program security record.
F7—Prior Pg	The previous page of the program security record is retrieved and displayed,

ADPICS

Terminal Users Guide

System Management

based on the user ID and first screen number displayed. If the first screen number is already displayed, an error message is shown.

F8—Next Pg	The next page of the program security record is retrieved and displayed, based on the user ID and last screen number displayed. If the last screen number is already displayed, an error message is shown.
F9—Link	The system transfers to the screen identified in the “Link To” field, providing the user has the appropriate security. If security does not allow access to the screen number entered, a message is displayed and processing stops.
F10—Save	The system saves the program security record, based on the user ID displayed. If the record already exists, it is replaced.
ENTER— Inquire	The system retrieves the record, based on the user ID entered. If the user ID currently displayed does not exist, an error message is displayed and processing stops.
CL—Exit	The system transfers to the previously viewed screen.

Input Coding Instructions

Element	Description
User ID	Enter up to an eight-character user ID. This must exist in the Primary User Security Table (PCHL7600). (Required)
User Name	The system retrieves the user name, based on the user ID displayed on the screen.
Program Name	The system retrieves the programs the user can access, based on the user ID displayed on the screen.
Security Indicator	Enter a one-character indicator for user access to a particular program. Valid values are: “-” or “X” No access allowed. “I” Inquiry capabilities allowed. “U” Add, modify, and inquiry capabilities allowed. “D” Add, modify, inquiry, and delete capabilities allowed. (Optional)

ADPICS

Terminal Users Guide
System Management
